



UNIVERSIDAD MAYOR DE SAN ANDRÉS

CONSEJO ACADÉMICO UNIVERSITARIO

La Paz - Bolivia

CAU/CIR/016/2016

CIRCULAR

A: SEÑORES DECANOS Y VICEDECANOS

DE: Dr. F. Alberto QUEVEDO IRIARTE
PRESIDENTE CONSEJO ACADÉMICO UNIVERSITARIO

Lic. Alberto BONADONA COSSIO
SECRETARIO ACADÉMICO

REF.: Invitación a becas para postular al Curso ITC y Desarrollo Pedagógico

FECHA: 29 de junio de 2016


Distinguidas Autoridades:

Cumpliendo con lo establecido en sesión Plenaria del Consejo Académico Universitario de fecha 27 de junio del presente, se remite junto a la presente para conocimiento y posterior difusión, copia fotostática de la nota VICERECT/DIPGIS No. 2264/2016, remitida por el Dr. Justo Zapata Quiroz, Jefe a.i. del Departamento de Investigación, Postgrado e Interacción Social, referente a la invitación a becas para postular al Curso ICT And Pedagogical Development (Curso ITC y Desarrollo Pedagógico) auspiciado por la Agencia Sueca de Cooperación para el Desarrollo Internacional (Asdi), a realizarse en Suecia del 14 de febrero al 9 de marzo de 2017.

Con éste particular motivo, saludamos a usted con las consideraciones más distinguidas.


Lic. Alberto BONADONA COSSIO
SECRETARIO ACADEMICO
UNIVERSIDAD MAYOR DE SAN ANDRÉS



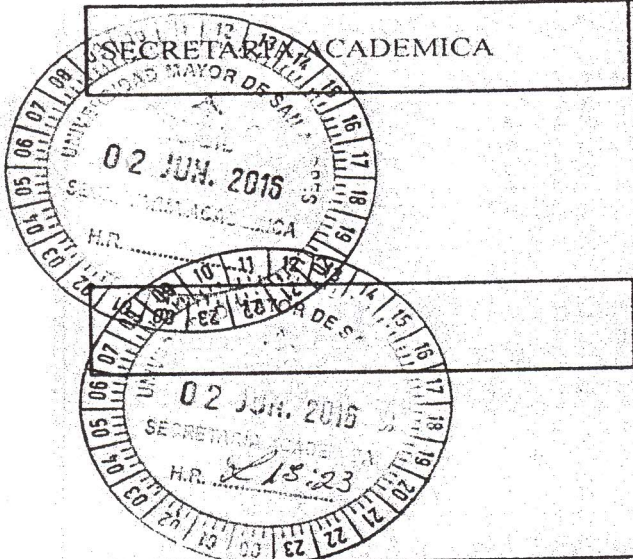

Dr. F. Alberto QUEVEDO IRIARTE
VICERRECTOR
PRESIDENTE CONSEJO ACADÉMICO UNIVERSITARIO
UNIVERSIDAD MAYOR DE SAN ANDRÉS



Adj.: Lo indicado
c.c.: Archivo
/Ximena

PROCEDENCIA: Dr. Justo Zapata / Dpto. de Investigación Postgrado e Interacción Social
(DIPGIS)

REFERENCIA: Invitación a becas para postular al CURSO ICT AND PEDAGOGAL
DEVELOPMENT a realizarse en Suecia del 14 de Febrero al 9 de Marzo del 2017.



Para el CASU

ABC

Dr. Alberto Bonadona Cossío
SECRETARIO ACADEMICO a.i.
UNIVERSIDAD MAYOR DE SAN ANDRES

[Redacted]

Permitir a las 15 facultades

[Redacted]

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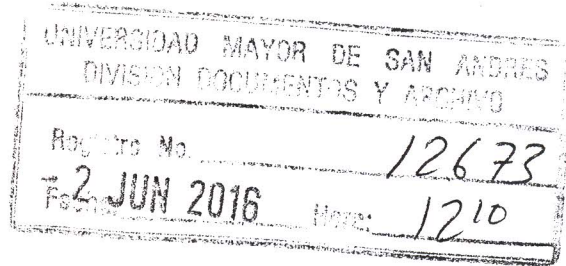
UNIVERSIDAD MAYOR DE SAN ANDRÉS
VICERRECTORADO
DEPARTAMENTO DE INVESTIGACIÓN, POSTGRADO E
INTERACCIÓN SOCIAL

LA PAZ - BOLIVIA



VICERECT/DIPGIS NOTA N° 2264/2016

La Paz, 1 de junio de 2016



Señor
Alberto Bonadona Cossío Ph.D.
SECRETARIO ACADEMICO
UNIVERSIDAD MAYOR DE SAN ANDRES
Presente.-

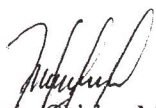
De nuestra mayor consideración:

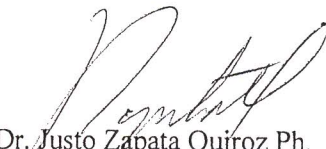
Mediante la presente tenemos el agrado de informar a su autoridad que la Embajada de Suecia hizo llegar la invitación a becas para postular al CURSO ICT AND PEDAGOGICAL DEVELOPMENT (Curso ITC y Desarrollo Pedagógico), auspiciado por la Agencia Sueca de Cooperación para el Desarrollo Internacional (Asdi), a realizarse en Suecia del 14 de febrero al 9 de marzo del 2017.

En este sentido remitimos una copia del Programa de Capacitación y el Formulario de Aplicación para su conocimiento y amplia difusión a los docentes y funcionarios de la Universidad. Asimismo hacer conocer que las postulaciones fenecen el 1ro de agosto de 2016 y deben ser presentadas en la Embajada de Suecia en La Paz, el Programa y el Formulario lo puede descargar en la página web www.dipgis.umsa.bo. Para Mayor información complementaria contactarse con la Coordinación del Programa UMSA – ASDI, en el Departamento de Investigación Postgrado e Interacción Social (DIPGIS).

Por lo expuesto precedentemente, se debe resaltar la importancia de dicho curso el cual repercutirá en un desempeño eficiente y eficaz de las funciones a desarrollarse por el funcionario que acceda a estas becas, por lo cual es pertinente que las postulaciones sean realizadas por las máximas autoridades universitarias.

Agradecidos por su atención, saludamos a su autoridad con las consideraciones más distinguidas.


M.Sc. Ignacio Chirico Moreno
COORDINADOR
PROGRAMA UMSA ASDI/BRC-TB
DIPGIS – UMSA


Dr. Justo Zapata Quiroz Ph.
JEFE a.i.
DEPARTAMENTO DE INVESTIGACIÓN,
POSTGRADO E INTERACCIÓN SOCIAL



Adj.: Lo citado
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ADVANCED INTERNATIONAL TRAINING PROGRAMME

ITP: 289 C

ICT and Pedagogical Development

In Sweden, February 14 – March 9, 2017
Regional Phase, October 2017

Closing date
for applications:

› **August 1,
2016**

Programme objectives

The programme aims at social inclusion and sustainable development through an increased integration of ICT in the educational systems, contributing to poverty reduction. The overall objective of the programme is to contribute to capacity building and the startup of change processes in the participants' organizations in order to integrate ICT in educational policies and strategies at all levels of the educational system.

The programme shall provide knowledge about ICT as an instrument to create improvements in administration, leadership and pedagogical development as well as concrete methods and tools for designing, planning and implementing a change project in the educational sector including aspects of digital inclusion and gender. In this way, participants are expected to act as change agents. The specific objectives of the programme are to provide the participants with:

- An overview of how ICT can be integrated in educational policies and strategies based on good practices in low and middle income countries as well as Sweden and other industrialized countries
- Increased knowledge of the possibilities of using ICT as a tool for pedagogical development and to promote "Education for All"
- Increased knowledge of how ICT can be applied in the national educational system

BENEFITS

- › **Knowledge and understanding of ICT and pedagogical development**
- › **Valuable exchange of knowledge and experience**
- › **Build and expand international and national networks**
- › **Increased skills and self-confidence in order to initiate processes of change in the educational sector**

- Increased knowledge of the importance of ICT for a more efficient and transparent administration of educational institutions, in order to improve work procedures, documentation as well as internal and external communication
- Increased knowledge of methods and tools for organizational change in general, and in the educational system in particular
- Expanded international and national scientific networks for the exchange of knowledge and experience of ICT in education

Contents

Knowledge about ICT as well as information and ICT literacy, and digital competence are essential factors for the generic skills required in the modern society. Collaborative learning, open source, and "the digital cloud" pave the way for new arenas and possibilities for the educational system to focus on the learners' development. In this context ICT may be beneficial in the re-definition of the learning process resulting in increased motivation and learning. ICT is also an important enabler of "Education for All", and the ongoing paradigm shift from teaching to learning is central in all development processes. These aspects are central issues which will be dealt with and discussed in the training programme. ICT is an important factor in strengthening the role of the teacher and the quality of the teaching system as such, as teachers get increased knowledge about and access to ICT.

The training programme is based on and will be further adjusted to the context in the participants' home environment and countries. The programme will provide exchange of knowledge not only between the participants and the Swedish representatives but also between the participants.

CHANGE PROJECT

The Change Project plays a central role in the programme, and should address a relevant problem within the scope of the programme. The project should be something the participant and his/her organization want to implement during the period of the programme. It could, for example, be a pilot activity regarding the use of ICT as a tool in pedagogical development or formulation of a policy for the use of ICT in education.

An outline of a proposed Change Project (or a project idea) is to be submitted together with the application form. It will form part of the basis for selection of participants to the programme. The project has to be endorsed by the participant's organization. Candidates from the same country and/or same organization are welcome to submit a joint project proposal. The Change Project should **not** be dependent on uncertain funding. The responsibility for arranging funding for the project is within your own organization. Sida will not finance the Change Project.

Programme structure

MODULES

The programme is divided into four interlinked modules:

1. *Visions for learning; International, national, and regional policies for education*

The module provides an analysis of policies and visions for educational systems and lifelong learning. Specific focus will be on the role of ICT in these policies. The participants will make an analysis and compare policies from various countries and organizations at national and local level as well as relevant policies of the UN and the EU.

2. *Managing change in education; Leadership, processes, and evaluation*

The module will provide knowledge of using ICT to promote new pedagogical approaches in the transition from teaching to learning, as well as knowledge about how to use leadership and communication skills to handle change in the organization. The module will provide understanding of how ICT may influence the planning and administration within the educational sector and tools for impact analysis of the cost of ICT.

3. *Interactive learning environments and digital inclusion*

The module will give the participants a deeper knowledge of the new forms of interactivity which is offered by ICT. It will cover a number of different models for learning. The module will also deal with the "digital divide" and provide exposures and methods for achieving digital inclusion.

4. *Support and tools for change*

The module includes work on a Change Project in the participant's home organization. The Change Project plays a central role in the programme and in this module the knowledge acquired in the other modules will be applied. The module also covers methods such as project management and social networking to support the process of change.

PHASES

Phase 1 – Preparation

The participants will get distance support in defining and developing their Change Projects. Interactive modules for web based self studies will be made available on the learning platform.

Phase 2 – Scheduled Programme in Sweden, 3,5 weeks

During the training period in Sweden, participants will be exposed to Swedish and international knowledge and experience of ICT in education. Interactive lectures and professional exchange dialogues will be combined with excursions, study visits and group work. Extensive support will be provided by the mentors for developing the participants Change Projects.

Phase 3 – Intermediate Phase

Once back in their organizations, participants will implement their Change Projects in dialogue with colleagues and other stakeholders. Web-based tools for communication will be used for networking, peer review and for interactions with and support from the mentors. Other means of interactions will also be used, e.g. website, phones and Skype.

Phase 4 – Regional Phase, Scheduled Programme, 1 week

The regional phase will take place in one of the participating countries. During this session, all the participants will report their respective Change Projects with feedback from the mentors as well as other participants. Lectures and study visits will provide opportunities to learn from local and regional experiences.

Phase 5 – Continued Support Phase

There will be ongoing interaction between participants, their institutions and the mentors through the web. During this phase, the Change Projects will be evaluated and reported on.

DATE AND PLACE FOR THE SCHEDULED PARTS

The total duration of the programme is 16 months (phase 1–5) out of which 4,5 weeks are scheduled sessions. The training phase in Sweden will take place February 14 – March 9, 2017.

The programme will be held in Karlstad and Stockholm. The regional session will be held during October 2017 in one of the participating countries. The programme will conclude during summer 2018.

LEARNING PROCESSES

The programme employs a mixture of pedagogical methods such as lectures, group works, forum discussions, case studies, study visits, mentor support and extensive use of ICT. Planning, implementation and evaluation of the Change Project will provide continuity to the programme over the 16 months.

MANAGEMENT AND STAFF

The training programme is carried out under the management of LIFE Academy, Karlstad, in cooperation with Stockholm University, Department of Computer and Systems Sciences.

TIME TABLE

WHERE:

The programme will be held in Karlstad and Stockholm. The regional session will be held in one of the participating countries.

WHEN:

The training phase in Sweden will take place February 14 – March 9, 2017. The Regional Phase will be held during October 2017.

DURATION:

The total duration of the programme is 16 months (phase 1–5) out of which 4,5 weeks are scheduled sessions.

Admission requirements

INVITED COUNTRIES

The countries invited with first priority to this programme are: Afghanistan, Bangladesh, Cambodia, Kosovo, Bolivia, Ethiopia, Liberia, Rwanda, Sierra Leone, Tanzania, Uganda and Zimbabwe.

However, the programme is also open for other countries with potential and ambition for development of ICT in the educational system.

TARGET GROUP

Only candidates nominated by the appropriate organization and in accordance with national rules will be considered. The programme is primarily intended for decision makers, planners, teachers, managers and specialists qualified to participate in reform processes that are of strategic importance for the educational sector in their country.

The candidate should hold a position with authority to initiate and implement changes in the field of ICT in education. Candidates representing government organizations, educational institutions, private companies or NGOs at national, regional or local level are encouraged to apply. The candidates should hold an academic degree or have equivalent knowledge with at least five years of professional working experience. To achieve a good gender balance, applications from qualified women are especially welcome. Candidates who have earlier participated in a Sida sponsored training programme cannot apply for this programme.

LANGUAGE REQUIREMENTS

The training programme will be organized and conducted in English. Candidates from countries where English is not an official language should do a language test with an official body in the home country, unless other documentation to support her/his ability can be provided. Proficiency in English shall be certified on the Application form.

HEALTH REQUIREMENTS

Since the training programme consists of international travels and work away from home in a new environment, good health and full working capacity is an absolute requirement. It is therefore recommended that candidates undergo a medical examination before filling in the Medical Statement in the Application form.

OTHER REQUIREMENTS

Nominations are assessed on individual and organizational merits. 25 participants will be selected to the programme taking into account that the participants bring diversity to the group through their various backgrounds and professional qualifications. The outline of the Change Project, together with the commitment of the home organization to support active involvement of the participant in the implementation of the project will be of crucial importance in the selection of participants.

Once selected, the participants are required to attend all scheduled parts of the programme and a Letter of Commitment is to be signed by the nominating organization before the start of the programme.

Due to the nature of the programme, family members are not allowed to accompany participants to the programme.

COSTS

Sida will cover all training costs pertaining to lectures, literature, documentation, study tours and certain social activities as well as accommodation and food. International travel costs to Karlstad, Sweden in phase 2 as well as to the regional session in phase 4 *will be covered by Sida*. Costs for personal expenses *are not included* and is the responsibility of the participant and/or the nominating organization.

APPLICATION PROCESS

Application is to be made on the special form attached and include a recent photograph and all required information and documents (no additional documents such as diplomas and certificates). The applicant must be nominated by her/his organization or institution. As appropriate, the application is to be approved by the official nominating authority in the country. The application is to be submitted to the nearest Swedish Embassy/Consulate. If there is no Swedish Embassy/Consulate in the applicant's country, the application should be sent directly to the Programme Secretariat. Selected applicants will be notified by e-mail.

VISA

Participants are responsible for obtaining all relevant visas during all scheduled parts of the programme. The costs for obtaining visas are borne by the participant.

Closing date for applications:

➤ August 1, 2016.

INSURANCE

All participants are covered under a group insurance while on scheduled parts of the programme.

CERTIFICATE

Participants who successfully complete the programme will be awarded a Certificate of completion of training.

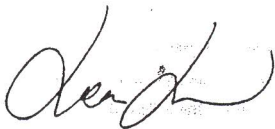
Dear reader

This International Training Programme is specially designed for persons qualified to participate in important reform processes on different levels and holds a position in home organization with mandate to run processes of change. It offers support to strengthen, adapt and maintain capacity over time in order for your organization to define, and achieve goals in both the short and long term. A participant will take part in the latest development within his / her area of work supervised by skilled Swedish colleagues and experts, develop a network of colleagues from other countries and enhance knowledge in new working methods. The methodology used is based on the assumption that your organization wishes to carry out changes and are willing to invest own resources to achieve these changes.

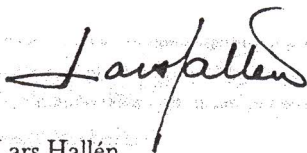
Information and communication should be seen as a human right as well as a necessity for poor people. In many countries, this will require extensive institutional reforms towards an increased integration of ICT, (information and communication technologies, e.g. Internet, mobile phones and radio/TV), especially in the area of education. Poverty and the role of education are closely connected to such reform processes.

Sweden is a forerunner in application of ICT in education and public use of digital social media, and Swedish municipalities, schools and institutions of higher education see ICT as an important factor in the process of change. Teachers and students are encouraged to use ICT and Internet based resources as support in education. The goal is to give everybody in the educational system access to, and knowledge about ICT, in order to make learning more inspiring, enjoyable, and efficient, thus enabling the students to achieve best possible results.

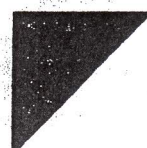
Sida has commissioned LIFE Academy to carry out this advanced training programme on ICT and Pedagogical Development. The programme will be implemented in cooperation with Stockholm University, Department of Computer and Systems Sciences. We trust that you will find the training programme interesting and hereby invite you to nominate candidates.



Lena Ingelstam
DIRECTOR, SIDA



Lars Hallén
CHAIRMAN, LIFE ACADEMY



The Swedish International Development Cooperation Agency (Sida) offers, as part of its bilateral development assistance, capacity development activities in areas of strategic importance to the social, environmental and economic development in the participating countries. The purpose of the Advanced International Training Programmes is to provide resources and develop knowledge, skills and expertise to organizations with strong legitimacy in relation to target groups, democracy practices etc. in areas given priority in Swedish development cooperation, are based on identified priorities and needs and in which Swedish expertise is in demand.

ORGANIZER



LIFE Academy
Köpmannagatan 2
SE-652 26 Karlstad
Sweden

Phone: +46 54 18 75 15
Email: info@life.se
www.life.se

LIFE Academy is a global network academy, offering international training programmes in sustainable development, such as Environmental Management, Renewable Energy, Climate Change and Information & Communication Technology. After having participated in a training programme at LIFE Academy in Sweden, the participants become members of LIFE Academy. Today LIFE Academy has members in "key positions" in their home countries in more than 70 countries of the world, covering Asia, Africa, Latin America and Europe.

PARTNER



Stockholm
University

Stockholm University is one of the largest universities in Sweden, with over 50,000 undergraduate and master's students and 1,800 doctoral students. The Department of Computer and Systems Sciences has around 250 employees and 70 PhD students, and offers a wide range of educational programmes to more than 5400 students on bachelor and master levels. The department's research activities span most areas of information and communication technology, integrating a social science perspective on the subject. The department has a long history of international collaboration and has participated in a large number of projects funded by international and national agencies.

SWEDISH INTERNATIONAL DEVELOPMENT COOPERATION AGENCY

Address: SE-105 25 Stockholm, Sweden.
Visiting address: Valhallavägen 199.
Phone: +46 (0)8-698 50 00. Fax: +46 (0)8-20 88 64.
www.sida.se sida@sida.se





FOR OFFICIAL USE OF THE SWEDISH EMBASSY

ICT and Pedagogical Development (289C)
In Sweden, February 14 – March 9, 2017.
Regional Phase, October 2017.

Received application by administration:

Sign _____ Date _____

Comment, see attached note

APPLICATION FORM (Typewriting or block letters)

The _____ Country _____
(name of nominating organisation/institution/company)

nominates _____
(name of applicant)

To the programme ICT and Pedagogical Development in Sweden, February 14 – March 9, 2017. Regional Phase, October 2017.

Reasons for nomination (obligatory) _____

Date _____

Signature of nominating organisation/institution/company _____

[When necessary/applicable]

The Nomination is approved by (name of authorising authority) _____ in accordance with local rules.

Date _____ Signature of authorising authority _____

The Application should be submitted to the appropriate Swedish Embassy/Consulate at the latest on **August 1, 2016**.
The Embassy/Consulate will forward it to the programme secretariat.

If no appropriate Swedish Embassy/Consulate in the country, please submit application form directly to secretariat at the latest on **August 1, 2016**.

PHOTO

(Please do not glue.
Attach with Staple)

LIFE Academy
Köpmannagatan 2,
SE-652 26 Karlstad, SWEDEN
Phone: +46 54 18 75 15
Fax: +46 54 18 75 30
e-mail: info@life.se
www.life.se

Applications received after this date will not be considered.

PERSONAL HISTORY

1. First name (underline name by which formally addressed)		Second name	Family name (surname)		
2. Office name and address		3. Telephone (to office). (country code/area code)			
		Fax no.			
		E-mail (obligatory)			
4. Home address		5. Telephone (home) (country code/area code)			
		Mobile phone:			
		E-mail (home):			
6. Nationality		Date of birth	Day	Month	Year
7. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female					
8. Name and address of person to be notified in case of emergency (incl. country code/area code)					
Telephone:			E-mail:		

9. Education (start with last attended institution and work backwards)

Name of institution and place of study	Major fields of study	Years of study from - to	Degrees

10. List membership of professional societies or other activities in civil, public or international affairs

11. List any relevant publication you have written (do not attach)

12. Previous residence in foreign country in relation to applicant's professional or study interest

Have you participated in any training programme in Sweden before?

yes no Name of programme, year _____

EMPLOYMENT RECORD

In order that your application may be complete, please give details of your duties and responsibilities for each of the posts you have occupied.

A. Present position

Title of your post	Description of your work, including your personal responsibilities
Years of service: from - to	
Type and level of organisation	
Name of supervisor (if any)	
Name and address of employer	

B. Previous position

Title of your post	Description of your work, including your personal responsibilities
Years of service: from - to	
Type and level of organisation	
Name of supervisor (if any)	
Name and address of employer	

Please state briefly the reason for applying to this programme, your main field of interest within the programme and how you hope to benefit from the programme. (Continue on supplementary page if necessary but no more than one page).

CHANGE PROJECT

Please describe your Change Project (or project idea) including title, background/challenge, objective, target group, activities and expected results on no more than one page.

- Enclosed description 1-2 pages (obligatory)

LANGUAGE REQUIREMENT

English certification does not have to be carried out if any of the following is applicable:

- English is my mother tongue or official language of the country.
- English is my working language (please enclose statement from management)
- Carried out higher academic education (min 6 months) where English was the medium of instruction (please enclose copy of certificate)

CERTIFICATE OF THE ENGLISH LANGUAGE

Not required if any of the conditions at the bottom of page 3 apply

Name of candidate _____	
ABILITY TO UNDERSTAND <input type="checkbox"/> Understands without difficulty when addressed at normal rate <input type="checkbox"/> Understands almost everything, if addressed slowly and carefully <input type="checkbox"/> Requires frequent repetition and/or translation of words and phrases	ABILITY TO SPEAK <input type="checkbox"/> Speaks fluently and accurately and is easily intelligible <input type="checkbox"/> Speaks intelligibly, but is not fluent or altogether accurate <input type="checkbox"/> Speaks haltingly, and is often at a loss for words and phrases
ABILITY TO WRITE <input type="checkbox"/> Writes with ease and accuracy <input type="checkbox"/> Writes slowly and with only a moderate degree of accuracy <input type="checkbox"/> Writes with difficulty and makes frequent mistakes	READING ABILITY AND COMPREHENSION <input type="checkbox"/> Reads fluently, with full comprehension <input type="checkbox"/> Reads slowly, but understands almost everything <input type="checkbox"/> Reads with difficulty, and only with frequent recourse to a dictionary
Language test administered by: _____ Title: _____ Address and Telephone: _____ Date and signature: _____	

MEDICAL STATEMENT

<input type="checkbox"/> I do not have any infectious diseases (for example tuberculosis or trachoma) or any other illnesses which could present risks to persons that I will come in contact with.
<input type="checkbox"/> I do not have any medical conditions which prevent me from carrying out training away from home.
<input type="checkbox"/> I am in good health and enjoying full working capacity.
Comment: _____ _____ _____ _____

Information to all applicants according to the Swedish Personal Data Act:

Upon confirmation that your application have been accepted, the personal information that your have given in this application will be used by the Programme Organiser in administering the Programme. Your personal data will also be available to Sida for internal use. The data will not be used for other purposes.

Signature of Applicant

I certify that my statement in answer to the foregoing questions is true, complete and correct to the best of my knowledge and belief.
If selected as a participant I undertake to spend the time during the period of the programme as directed by the programme management.

Date _____ Signature of Applicant _____

If you are selected, you will be notified by email. **Please confirm your acceptance to attend by e-mail.**